

Project: Accounting Worksheet

Arts Council - Box 562, Palmer Lake, CO
www.plartscouncil.org – info@plartscouncil.org

Title: _____ Manager: _____

Location: _____ Arts Category: _____

Beginning Date: _____ TIME: prep _____ contact _____

Brief Description: _____

Target audience: _____

Outcome Goal: _____

EXPENSES/INCOME:

	BUDGETED COSTS	ACTUAL COST	notes	PLEDGED Income	SECURED Income
Artist contract					
Site rental fee					
Tables, chairs, setup					
Other fees, licenses					
Rental [not facility]					
Promotion: advertising					
Promotion: H-signs					
Promotion: posters					
Parking attendant					
Custodial					
Materials [consumable]					

